



## **MY ARCHITECTURE WORKSHOPS SUMMER CAMP 2023**

### **PROTOCOLS, POLICIES, & PROCEDURES**

As of January 01, 2023

Our current protocols, policies, and procedures are developed based on the resources from the State Office of Early Childhood, American Camp Association, Strawberry Hill School, and the CDC. These details are preliminary and subject to change. As we continue to monitor all local, state, and federal guidelines, as well as best practices for camps, protocols will evolve and are subject to change.

**CAMP DATES/6 WK SESSION: JULY 05, 2023 - AUGUST 11, 2023**

- WK 1 July 5<sup>th</sup> – July 7<sup>th</sup>
- WK 2 July 10<sup>th</sup> – July 14<sup>th</sup>
- WK 3 July 17<sup>th</sup> – July 21<sup>nd</sup>
- WK 4 July 24<sup>th</sup> – July 28<sup>th</sup>
- WK 5 July 31<sup>st</sup> – August 4<sup>th</sup>
- WK 6 August 7<sup>th</sup> – August 11<sup>th</sup>

**CAMP HOURS:**

8:30 am – 4:30 pm

**ACCESS TO CAMP:**

This summer our facility will be accessible during camp hours of operation only.

**OUR PROGRAM:**

This summer we will run an architecture and design S.T.E.A.M. camp. All programming will take place at camp facility and surrounding school campus. Field Trips to be determined.

**GROUP SIZE:**

Camper will be in small groups of 12 with two counselors (as per the Office of Early Childhood)

**ACTIVITIES:**

Workshops and activities will be indoors in the Strawberry Hill School newly renovated Barn facility and outdoors on the Strawberry Hill campus.

**CURRICULUM:**

The six-week program is designed around Science, Technology, Engineering, Art, and Math (S.T.E.A.M.) to explore architecture and design.

**REGISTRATION:**

All pre-registration must be done online. Complete registration requires payment in full, all required documentation including camper health records and permission/waivers. Camper spots are for the full 6-weeks and limited. Additional camper registrations beyond capacity will be placed on a waitlist.



#### OUR STAFF:

Camp daily activities, campers, and staff are overseen by our camp Director, who is certified in First Aid/ CPR/ AED, and trained in all camp curriculums, schedules, policy and procedures.

Each camp group is led by a counsellor (ungraduated architecture, design, or engineering student) We have a Director or First Aid onsite at all times and a licensed registered nurse/physician on-call. Architecture and Engineering Workshops are led by professional Architects, Designers, Landscape Architects, Engineers, and Contractors. All staff are required to pass a background check.

#### FOOD:

Breakfast, lunch, and snacks are provided for all campers, at no additional costs. Menus will be available. We are a nut-free camp. Families are to make camp aware of any food allergies. Breakfast and Lunch are provided by Chartwell Food Services and delivered to the camp daily at 8:30am and 12:00pm. Campers are allowed to bring in their own bagged lunches and snacks.

#### CLOTHES / PERSONAL ITEMS:

With our hands on creative workshops, it is encouraged to wear comfortable clothes that are appropriate for outdoor/ garden exploration and a variety of art projects. Campers can bring art smocks/aprons to be stored onsite. Additional set of clothes is suggested in the event campers need to change. Please label camper's full name on all articles of clothing/ lunch boxes. Campers should not bring valuables, electronics, or toys to camp. Cellphones are to be turned off during camp hours. The Camp is not held responsible for loss/damage to any electronic device, toy, or item of value

#### CAMP CALENDAR:

Please see enclosed camp calendar. Any changes to the changes will be posted on our website.

#### COVID-19 PRECAUTIONS:

The safety of participating students and professionals is paramount. Our camp follows are CDC and State guidelines.

#### SAFETY/ CONDUCT:

First Aid and AED supplies are located onsite. Emergency plans are performed based on Strawberry Hill School policy and procedures. All campers are to conduct themselves as outlined in the Stamford Public School Parent/Student Handbook. A copy can be found here:

[https://www.stamfordpublicschools.org/sites/g/files/vyhlf3841/f/uploads/parent\\_handbook\\_21-22\\_9.30.21\\_0.pdf](https://www.stamfordpublicschools.org/sites/g/files/vyhlf3841/f/uploads/parent_handbook_21-22_9.30.21_0.pdf)

#### DIVERSITY, EQUITY, & INCLUSION:

My Architecture Workshops does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These policies include, but are not limited to, staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

#### MORE INFORMATION:

For more information contact Dominique Moore at [dominique@myarchitectureworkshops.com](mailto:dominique@myarchitectureworkshops.com)